INTERNATIONAL STUDENT HANDBOOK 2022

St Peter's Cambridge
NEW ZEALAND

April 2022

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SCHOOL SENIOR LEADERSHIP

Julie Small
Campus Principal
07 827 9840

Brenton Joubert
Deputy Principal
07 827 9828 ext 687

Gerard Keightley
Deputy Principal
07 827 9877

Jess Patrick
Deputy Principal
07 827 9899 ext 428

Jed Rowlands
Director of Boarding
07 827 9899 ext 810

Amy Featonby
Acting Assistant Principal
07 827 9899 ext 781

Sara Loughnane
Acting Assistant Principal
07 827 9899 ext 781

Sean Hohneck
Acting Assistant Principal
07 827 9899 ext 781

INTERNATIONAL STAFF

Lauree Fuller
Director of International Students
07 827 9899 ext 803
027 554 3474

Heather Joubert
Homestay Co-ordinator
07 827 9899 ext 732
027 291 9563

Joan Lawrence
International Student Support
07 827 9899 ext 862

HOUSE DEANS

Please call 07 827 9899 followed by the extension (ext) numbers listed below.

Thornton

Year 13	Lead Dean	Marty Seifert	ext 625	martys@stpeters.school.nz
Year 11 and 12	Senior Dean	Chris Macleod	ext 626	christinem@stpeters.school.nz
Year 9 and 10	Junior Dean	Sam Wakerley	ext 615	sam.wakerley@stpeters.school.nz

Hanna

Year 13	Lead Dean	Leanne Walker	ext 823	leannew@stpeters.school.nz
Year 11 and 12	Senior Dean	Hanna Reid	ext 623	hanna.reid@stpeters.school.nz
Year 9 and 10	Junior Dean	Sasha Howard	ext 607	Sasha.howard@stpeters.school.nz

Chandler

Year 13	Lead Dean	Mark Bellham	ext 451	mark.bellham@stpeters.school.nz
Year 11 and 12	Senior Dean	Alex Green	ext 604	alexg@stpeters.school.nz
Year 9 and 10	Junior Dean	Helen Arjomandi	ext 617	helena@stpeters.school.nz

Swears

Year 13	Lead Dean	Jenny O'Leary	ext 420	jennyl@stpeters.school.nz
Year 11 and 12	Senior Dean	Jodie Blackwell	ext 627	jodieb@stpeters.school.nz
Year 9 and 10	Junior Dean	David Vesseur	ext 629	davidv@stpeters.school.nz

Year 7

	Dean	Mario Saez	ext 406	mario.saez@stpeters.school.nz

Year 8

	Dean	Owen Steverson	ext 613	owens@stpeters.school.nz

International

	Dean	Lauree Fuller	ext 803	lauree.fuller@stpeters.school.nz

ATTENDANCE

Students are required to stay within the school boundaries between 8:15am and 3:15pm, on Monday, Tuesday, Wednesday, Thursday and on Friday, between 9.10am and 3.15pm.

CALENDAR

A digital school calendar is available via the School App and My St Peter's Community Portal. Calendars are separated into:

- School Core Activities
- Cultural Calendar
- Sports Calendar
- Curriculum Events

Additionally, at the end of each week, This Week Next Week is issued with all the events occurring for the following week.

Term Dates for 2022

Term 1 (Summer)
Wednesday 9th February – Thursday 14th April

Term 2 (Autumn)
Monday 2nd May – Friday 1st July

Term 3 (Winter)
Monday 25th July – Friday 30th September

Term 4 (Spring)
Monday 17th October – Thursday 8th Decembe

Term 1 Start 9 February · End 15 April 2022 · 10 Weeks

WK	MON	TUE	WED	THURS	FRI	SAT	SUN
1	7/2	8/2	9/2	10/2	11/2	12/2	13/2
2	14/2	15/2	16/2	17/2	18/2	19/2	20/2
3	21/2	22/2	23/2	24/2	25	26/2	27/2
4	28/2	1/3	2/3	3/3	4	5/3	6/3
5	7/3 Leave Day	8/3	9/3	10/3	11/3	12/3	13/3
6	14/3	15/3	16/3	17/3	18/3	19/3	20/3
7	21/3	22/3	23	24/3	25/3	26/3	27/3
8	28/3 Leave Day	29/3	30/3	31/3	1/4	2/4	3/4
9	4/4	5/4	6/4	7/4	8/4	9/4	10/4
10	11/4	12/4	13/4	14/4	15/4 Good Friday	16/4	17/4 Easter
	18/4 Easter Monday	19/4	20/4	21/4	22/4	23/4	24/4
	25/4 ANZAC Day	26/4	27/4	28/4	29/4	30/4	1/5

Term 2 Start 2 May · End 1 July 2022 · 9 Weeks

WK	MON	TUE	WED	THURS	FRI	SAT	SUN
1	2/5	3/5	4/5	5/5	6/5	7/5	8/5
2	9/5	10/5	11/5	12/5	13/5	14/5	15/5
3	16/5	17/5	18/5	19/5	20/5	21/5	22/5
4	23/5	24/5	25/5	26/5	27/5	28/5	29/5
5	30/5	31/5	1/6	2/6	3/6	4/6	5/6
6	6/6 Queen's Birthday	7/6 Leave Day	8/6	9/6	10/6	11/6	12/6
7	13/6	14/6	15//6	16/6	17/6	18/6	19/6
8	20/6	21/6	22/6	23/6	24/6 Matariki	25/6	26/6
9	27/6	28/6	29/6	30/6	1/7	2/7	3/7
	4/7	5/7	6/7	7/7	8/7	9/7	10/7
	11/7	12/7	13/7	14/7	15/7	16/7	17/7
	18/7	19/7	20/7	21/7	22/7	23/7	24/7

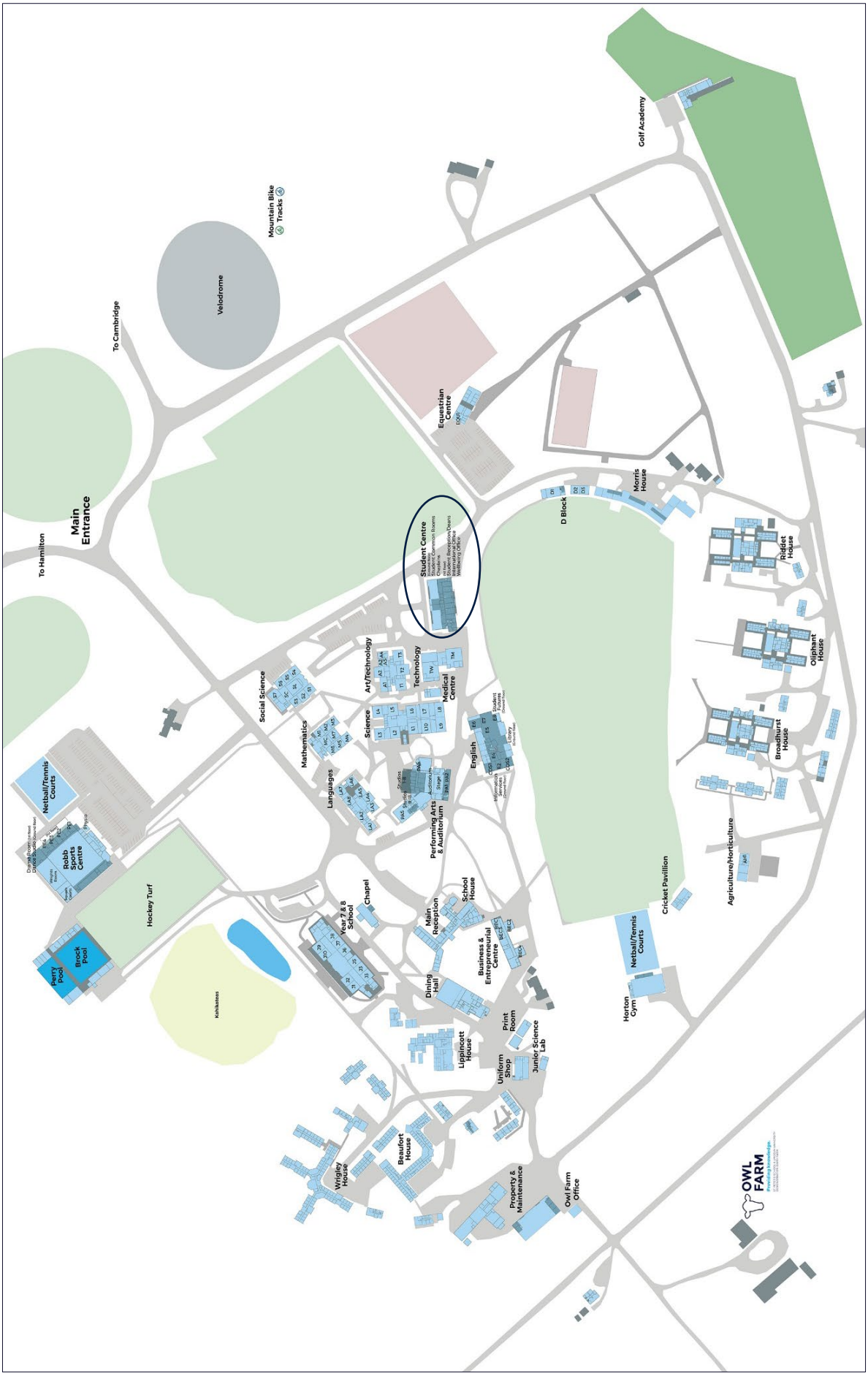
Term 3 Start 25 July · End 30 September 2022 · 10 Weeks

WK	MON	TUE	WED	THURS	FRI	SAT	SUN
1	25/7	26/7	27/7	28/7	29/7	30/7	31/7
2	1/8	2/8	3/8	4/8	5/8	6/8	7/8
4	15/8	16/8	17/8	18/8	19/8	20/8	21/8
5	22/8	23/8	24/8	25/8	26/8	27/8	28/8
6	29/8 Leave Day	30/8 Leave Day	31/8	1/9	2/9	3/9	4/9
7	5/9	6/9	7/9	8/9	9/9	10/9	11/9
8	12/9	13/9	14/9	15/9	16/9	17/9	18/9
9	19/9	20/9	21/9	22/9	23/9	24/9	25/9
10	26/9	27/9	28/9	29/9	30/9	1/10	2/10
	3/10	4/10	5/10	6/10	7/10	8/10	9/10
	10/10	11/10	12/10	13/10	14/10	15/10	16/10

Term 4 Start 17 October · End 7 December 2022 · 8 Weeks

WK	MON	TUE	WED	THURS	FRI	SAT	SUN
1	17/10	18/10	19/10	20/10	21/10	22/10	23/10
2	24/10 Labour Day	25/10	26/10	27/10	28/10	29/10	30/10
3	31/10	1/11	2/11	3/11	4/11	5/11	6/11
4	7/11	8/11	9/11	10/11	11/11	12/11	13/11
5	14/11	15/11	16/11	17/11	18/11	19/11	20/11
6	21/11	22/11	23/11	24/11	25/11	26/11	27/11
7	28/11	29/11	30/11	1/12	2/12	3/12	4/12
8	5/12	6/12	7/12	8/12	9/12	10/12	11/12
	12/12	13/12	14/12	15/12	16/12	17/12	18/12
	19/12	20/12	21/12	22/12	23/12	24/12	25/12
	26/12	27/12	28/12	29/12	30/12	31/12	

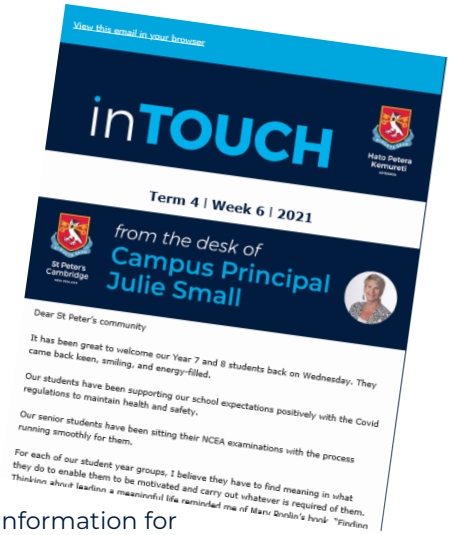
CAMPUS MAP



Golf Academy
Mountain Bike Tracks
Velodrome
To Cambridge
Main Entrance
To Hamilton
Equestrian Centre
Student Centre
Morris House
D Block
Riddet House
Oliphant House
Broadhurst House
Agriculture/Horticulture
Cricket Pavillion
Netball/Tennis Courts
Horton Gym
Social Science
Art/Technology
Technology
Medical Centre
Science
Mathematics
Languages
English
Performing Arts & Auditorium
Netball/Tennis Courts
Robb Sports Centre
Hockey Turf
Perry Pool
Brock Pool
Kahikateas
Chapel
Year 7 & 8 School
Main Reception
School House
Business & Entrepreneurial Centre
Dining Hall
Print Room
Junior Science Lab
Lippincott House
Uniform Shop
Beaufort House
Wrigley House
Property & Maintenance
Owl Farm Office
OWL FARM

COMMUNICATION CHANNELS

Intouch Newsletter


View this email in your browser

inTOUCH

Hato Petera Kamureti

Term 4 | Week 6 | 2021

from the desk of Campus Principal Julie Small

Dear St Peter's community

It has been great to welcome our Year 7 and 8 students back on Wednesday. They came back keen, smiling, and energy-filled.

Our students have been supporting our school expectations positively with the Covid regulations to maintain health and safety.

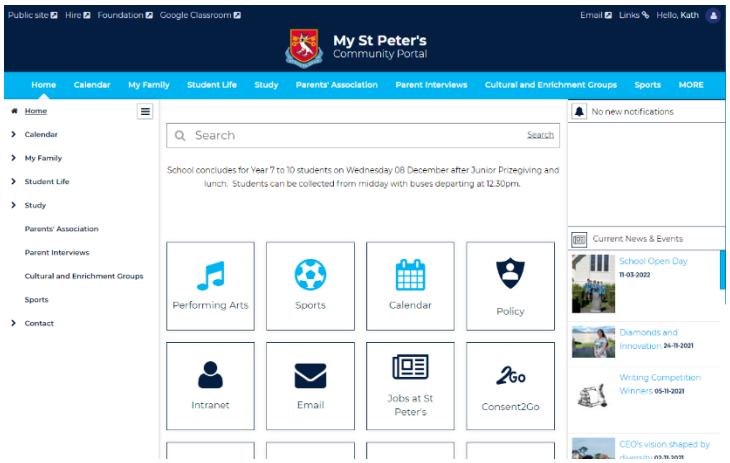
Our senior students have been sitting their NCEA examinations with the process running smoothly for them.

For each of our student year groups, I believe they have to find meaning in what they do to enable them to be motivated and carry out whatever is required of them.

Whole school information is included in a weekly newsletter Intouch, published each Friday evening during school term time. A link to an electronic copy of this is emailed to all parents / caregivers, staff and students as well as being published on the school's community portal and School App. Here is a link to subscribe to receive the newsletter.

My St Peter's Community Portal

The purpose of the My St Peter's community portal is to include private information for each student / family that is password protected. It is a source of information that ideally would not be able to be found in the public domain, such as reports, course selections, pandemic updates, details school calendar, strategic plans, timetables and sign ups.



You can use the My St Peter's Community Portal to:

- access the school calendar
- view your child's timetable;
- view school reports;
- manage your child's performing arts scheduled lessons;
- contact your child's Dean, teachers and coaches;
- view your account statements (provided you are the fee payer);
- access information such as 'This Week Next Week', Sports Draws and Parents' Association details.

The parents' login can be accessed via the My St Peter's section of the website.

For new families to gain access to the My St Peter's Community Portal, use the login, which will be emailed to you. If you do not receive a login, please email enrolment@stpeters.school.nz to request your personalised details. Returning families use their existing login details.

USE OUR App

Our St Peter's, Cambridge App is easy to use and has many helpful features

- Receive alerts
- Check notices and newsletters
- School Calendar
- Send in absentees

and more

DOWNLOAD NOW

Search for SchoolAppsNZ
When downloaded search
St Peter's Cambridge

St Peters Cambridge

Social Media

Follow the latest news via the school's social media accounts.

Facebook - www.facebook.com/STPETERSschNZ
International Facebook - https://www.facebook.com/internationalstudentsStPetersNZ

Instagram – stpetersnz (student facing)

YouTube – St Peter's School Cambridge

DAILY TIMETABLE

Start	End	Duration (mins)	Monday	Tuesday	Wednesday	Thursday	Friday	Start	End	Duration (mins)
8.15am	**9.00am**	45	Period 1	Period 1	Period 1	Period 1				
5 minutes for walking time if required										
9.05am	**9.50am**	45	Period 2	Period 2	Period 2	Period 2	Period 2	**9.05am**	**9.50am**	45
5 minutes for walking time if required							5 minutes for walking time if required			
9.55am	**10.15am**	20	Y7 & Y8 Chapel	Y7 & Y8 Assembly Y9-Y13 LG	Y7 & Y8 Homeroom Y13 Assembly/Chapel (in Chapel) Y11 Assembly/Chapel (in Audi)	Y7 & Y8 Homeroom Y9-Y13 LG	Y7 & Y8 Homeroom Y12 Assembly/Chapel	**9.55am**	**10.15am**	20
Break 10.20am	**10.40am**	20	Staff briefing	Morning tea	Y10 Assembly/Chapel	Morning tea / All staff meeting every fortnight	Y9 Assembly/Chapel	**10.20am**	**10.40am**	20
10.45am	**11.35am**	50	Period 3	Period 3	Period 3	Period 3	Period 3	**10.45am**	**11.30am**	45
5 minutes for walking time if required							5 minutes for walking time if required			
11.40am	**12.30pm**	50	Period 4	Period 4	Period 4	Period 4	Period 4	**11.35am**	**12.20pm**	45
12.30pm	**1.30pm**	**60**	**Lunch**				**Cultural Lunch**	**12.20pm**	**1.40pm**	**80**
1.30pm	**2.20pm**	50	Period 5	Period 5	Period 5	Period 5	Period 5	**1.40pm**	**2.25pm**	45
5 minutes for walking time if required							5 minutes for walking time if required			
2.25pm	**3.15pm**	50	Period 6	Period 6	Period 6	Period 6	Period 6	**2.30pm**	**3.15pm**	45

HOUSE SYSTEM

Each student is a member of a competitive house.

Inter-house rivalry is strong and students compete in their houses for Athletics, Swimming, Cross-country, Debating, Singing, and even rock bands.

A tally of house points is kept throughout the year and the winning house is awarded the House Trophy at the end of year prizegiving.

The four competitive houses are:

Chandler (Yellow)

Hanna (Blue)

Swears (Green)

Thornton (Red)

Each house has two staff members overseeing their team and two House Leaders to organize house events.

HELPDESK SUPPORT

The St Peter's Information Services Team (IS) offer a service of assisting students with issues with their devices on a "best endeavours" basis but can usually identify and solve most issues. The IS team can be located in the Library area and is available between 8.00am and 4.30pm Monday to Thursday and 8:00am to 3:30pm on Fridays.

Contact IS department on 07 827 9899 ext. 234.

LEAVE

If you need time off school, please visit the International Office to ask for help.

For boarders please also copy your Boarding House Director into the leave request.

All leave requests of more than three days will be passed by the Lead Dean to the Campus Principal for approval. Please use the St Peter's App, or the leave request form available from the International Office or Student Centre.

All international students need to have at least 95% attendance at school.

LOST PROPERTY

All lost property is delivered to the Student Centre for collection. The Gap Tutors collect lost property from around the school once a week.

Any questions, can be directed to lostproperty@stpeters.school.nz.

Lost property will be held for **ONE** term only.

MEDICAL CENTRE

At the St Peters Medical / Health Centre, are a friendly team of three Registered Nurses, Bridgit Underwood and Jo Wright (Nurse Managers) and Jemma Bilbe.

The Health Clinic is open for boarding and day students from 8-4.30pm Mon-Thursday and 8.30-3pm on Fridays, term time only. Students can come to the health clinic during morning tea, lunch and afterschool without an appointment. During class time or in between classes the student must have a note from the teacher unless it's an emergency. On arrival to the health clinic please use the finger scanner which provides us with your name and time of arrival in our computer system.

If you have any questions, or would like some health advice we are here to help please email the nurses: nurse@stpeters,school.nz. Or phone (07) 827 9833.

Bridgit Underwood
Nurse Manager

Joanne Wright
Nurse Manager

Jemma Bilbe
Registered Nurse

SCHOOL EXPECTATIONS

It is important that students have a clear understanding of their responsibilities and behaviours that are acceptable at school. At St Peter's we reward students for meeting school expectations and acting responsibly across all spheres of their education.

For students who are not able to meet expectations, we will work with the student to support them to learn what the appropriate behaviour is. There are consequences applied, should students continue to not meet expectations.

At St Peter's we expect our students to:

- be polite and respectful;
- be kind and helpful;
- wear their uniform correctly and with pride;
- use mobile phones / portable devices appropriately;
- maintain a tidy school environment;
- attend each class every day on time.
- no alcohol is permitted;
- no drugs are permitted;
- no illegal substance including any smoking/vaping/ huffing device and paraphernalia;
- foul language is unacceptable;
- theft is unacceptable;
- intimidation and bullying are unacceptable;
- disruptive and anti-social behaviour is unacceptable.

Mobile phones/earplugs are not to be used during the school day, unless permission is given by a teacher for classroom learning.

We aim to educate your child to be the best that they can be. We will take the time to learn about your child and to connect with them.

STUDENT CENTRE

The Student Centre is open from 8.00am–5.00pm Monday to Thursday, 8.00am-3.30pm on Fridays, during term time.

Student Services include timetables, issuing and receiving forms, casual day tickets for St Peter's bus services, absences, lateness, and student ID cards. The International Office can also help with these things.

SURVEILLANCE ON SITE

St Peter's have cameras onsite to keep people and property safe.

VEHICLES

International students are not allowed to drive or own a vehicle whilst enrolled at St Peter's.

UNIFORM

There is a summer and winter uniform for both Prep School (Year 7–8) and Secondary School (Year 9–13) students. Formal uniform is required during formal school occasions. Year 13 students have their own uniform, which differs from the Year 9–12 uniform.

The St Peter's uniform is to be worn with pride, both on and off campus. It must be clean, tidy and in good repair.

- School uniform must be worn at all times during the school day.
- No jewellery is to be worn, apart from a watch and for girls, only a plain pair of small silver or gold studs/sleepers (no pearl or coloured earrings) in the lower ear lobe.
- Makeup/nail varnish is not permitted. Nails to be natural and clear.
- Hair must be tidy and off the collar and face, tied up if shoulder length or longer. Hair should not be dyed or worn in a style which brings undue attention.
- Only designated shoes are permitted. Sandals are to be worn correctly, with the heel straps up and done up.
- During Term 1 and 4 students are welcome to wear their formal shoes and grey socks on the days they are in classrooms where they need to have covered shoes, to avoid changing into sneakers at the start of the period.
- All items of clothing must be clearly named.
- Black, brown, navy or red hair ties, no scrunchies.

School uniform is available from the school shop. The normal shop hours are:

Monday to Thursday, 9.30am–3.45 pm and Friday, 8.30am–1.30pm.

Consultation and uniform fitting take around an hour (allowing for a one-on-one fitting and explanation of the various uniform items), and as such it is imperative to book an appointment.

Phone: (07) 827 9852 Email: uniformshop@stpeters.school.nz

Uniform Girls' Years 7 – 12

Year 7–12 Summer Uniform

- White striped shirt
- School striped shorts
- Red school sandals
- Black, brown, navy or red hair ties
- Black or brown clips, headband (optional)

Year 7–12 Winter Uniform

- Blazer (optional)
- White striped shirt (tucked in with skirt)
- School tie
- School regulation skirt to knee length
- School jersey
- School black tights
- Flat black lace up or school slip on shoes
- Rain jacket (thick/thin) Thick jacket compulsory for boarders
- Black, brown, navy or red hair ties
- Black or brown clips, headband (optional)
- Trousers (hemmed), school black belt, grey or black ankle socks (trousers are an optional uniform item)

Year 9–12 Formal Uniform

- School navy blazer
- White striped shirt (tucked in)
- School regulation skirt to knee length
- School tie
- School regulation skin-tone tights (optional in Term 1, or unseen black or grey sockettes)
- Flat black lace up or school slip-on shoes
- Black, brown, navy or red hair ties
- Black or brown clips, headband (optional)

Uniform Boys Years 7 – 12

Year 7–12 Summer Uniform

- White striped shirt (tucked in)
- Grey shorts
- School black belt
- Black school sandals (not Birkenstocks)

Year 9–12 Formal Uniform

- School navy blazer
- White striped shirt (tucked in)
- Grey shorts
- School tie
- School black belt
- Short black or grey socks
- Black leather lace-up or slip-on shoes

Year 9–12 Winter Uniform

- Blazer (optional)
- School jersey
- White striped shirt (tucked in)
- Grey trousers
- School tie
- School black belt
- Plain black or grey socks
- Plain black leather lace- up school shoes
- Garters
- Rain jacket (thick/ thin). Thick jacket is
- compulsory for boarders
- Gumboots for boarders from Riddett, Oliphant,
- and Broadhurst in Terms 2 and 3 with winter uniform only (not with formal uniform)

Uniform Year 13

Formal Uniform - Girls

- School navy blazer
- Navy striped shirt (tucked in)
- School regulation skirt
- School tie
- School regulation skin-tone tights or bare legs (with unseen sockettes) in Terms 1 and 4 and black tights in Terms 2 and 3.
- Flat black leather lace-up or school slip-on shoes
- Black, brown or navy hair ties
- Black or brown hair clips, headband (optional)

Formal Uniform - Boys

- School navy blazer
- Navy striped shirt (tucked in)
- Grey trousers
- School tie
- School black belt
- Short grey or black plain socks
- Black lace-up or slip-on school shoes

Winter Uniform - Girls

- Blazer (optional)
- Navy striped shirt (tucked in)
- School tie
- School regulation skirt
- Red Year 13 jersey
- School black tights
- Flat black lace-up or school slip-on shoes
- Rain jacket (thick/thin)-thick jacket compulsory for boarders
- Black, brown, navy or red hair ties
- Black, brown hair clips, headband (optional)
- Trousers (hemmed), school black belt, grey or black ankle socks, (trousers are an optional uniform item)

Winter Uniform - Boys

- Blazer (optional)
- Red Year 13 jersey
- Navy striped shirt (tucked in)
- Grey trousers
- School tie
- School black belt
- Short grey socks
- Black lace-up or slip-on shoes
- Rain jacket (thick/thin) - thick jacket is compulsory for boarders

Summer Uniform – Girls/Boys

- Navy striped blouse/shirt
- Navy shorts
- Red school sandals (Girls)
- Black sandals (Boys)
- School black belt (Boys)
- Black, brown, navy or red hair tie
- Black, brown hair clips, headband (optional)

PE Uniform

Year 7 - 12

- PE Shirt (new style) Collarless, short or long sleeve
- PE Shorts
- Tracksuit top
- Tracksuit bottoms
- Plain white or black socks

Year 13 only

- PE Shirt (old style) Short sleeve with collar – limited stock or
- PE Shirt (new style) Collarless, short or long sleeve
- PE Shorts
- Tracksuit top
- Tracksuit bottoms
- Plain white or black socks.

Pool (all students)

- PE shorts
- Navy or Black one piece swimming togs
- School Rash top (optional)

Personal Appearance

Dress

- Shirts neat. Exception: Girls summer blouse (but not the blouse must be tucked up when worn under a jersey).
- Sports socks up.
- Hands out of pockets, especially when talking to adults and during formal occasions.
- Shoes clean and regularly polished.
- No makeup to be worn.
- Only short light grey socks may be worn with school trousers.
- Girls formal stockings to be worn with formal uniform.
- Girls stockings to be ladder free.
- Sandals to be worn correctly. Heel straps done up.

Jewellery

- Watches may be worn.
- Only girls may wear plain earstuds/small loops in the lobe.
- No other jewellery is acceptable.

Hair

All students at St Peter's are required to exercise pride in their appearance. We do not permit extreme or unconventional hair styles and will, if necessary send home students who do not comply with this requirement until their appearance is satisfactory. Hair should not attract undue attention. No inserts into hair (braid).

- Non-natural colours are prohibited. Limit highlights to one shade only, i.e. blonde on blonde, or brunette on brunette etc. When re-growth appears, it must be dealt with promptly.
- All hairstyles must be neat, clean and tidy at all times.
- A student who in instructed by a member of staff to have a haircut must comply within five school days.

Girls Hair

- Girls hair that reaches the collar must be tied back with a blue, red or black tie.
- A headband may be worn in tortoiseshell, black, red or blue. This is for the girls with short hair who wish to keep it off their face.
- Hair may not cover the face.

Boys Hair

- Boys are not permitted to tuck hair behind the ears.
- Boys hair must not reach the collar.
- Hair must be clean and cut in a conventional style. It must not be unkempt, too thick, or gelled into an unconventional style.
- Shaven heads are not permitted. A number 3 cut is the minimum length.
- All boys must be clean shaven (except sideboards).
- Sideboards must be neatly trimmed. They may not be grown below the ears.
- A student asked to shave is to report to a Lead Dean immediately to collect a disposable razor/shaving cream.

WELLBEING CENTRE

The Wellbeing Centre on the top floor of the Student Centre, is where our school counsellors are located. Chaplain Matt Martyn can also be found in this area.

To make a time to see the counsellors, students are asked to either visit the Wellbeing reception during morning tea or lunch break, or email counsellors@stpeters.school.nz with a request for an appointment.

Stefanie Williamson
Wellness Consultant

Jason Hansen
School Counsellor

Elzisha Botha
School Counsellor

School Chaplains

Matt Martyn
School Chaplain
matt.martyn@stpeters.school.nz

Vanessa McCarthy
Assistant Chaplain
vanessa.maccarthy@stpeters.school.nz

WELLBEING CURRICULUM

St Peter's offers a wellbeing curriculum twice a week with a Learning Group Coach who is a staff member. Students learn a range of skills to help maximise the positive and assist them with handling any challenges they may face. Connections are built during their time at St Peter's as the small groups are divided by house and year group and continue with the same students and coaches throughout their time at St Peter's.

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